



**The Commissioner for
Public Appointments**

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PERSONAL

14 August 2017

Ref 552 & 553

Dear [REDACTED]

Thank you for your email of 3 August with a Subject Access Request and a Freedom of Information Request. The Commissioner has waived his right to charge any fees.

Subject Access Request

2. In paragraph 2 of your email you said:

In responding to this request please provide:

(i) my personal data

(ii) the purposes for which the data was/is being processed

(iii) those to whom my data has been or may be disclosed

(iv) the data communicated to me in an intelligible form (providing an explanation for information which cannot be understood without explanation); and

(v) any information as to the source of the data.

3. The response to your Subject Access Request is set out below:

- (i) We hold your name, home address and two email addresses [REDACTED] and [REDACTED] we did hold your driving licence scan and passport id details (recently sent) but these have been deleted from our systems;

- (ii) your data was being processed because of previous requests made under the Freedom of Information Act/Data Protection Act, Internal Reviews and complaints received from you;
- (iii) the Commissioner for Public Appointments, the Rt Hon Peter Riddell CBE, the former Commissioner Sir David Normington GCB (whilst in office) and those members of the Civil Service Commission Secretariat who were dealing with (ii) above who have been in correspondence with you over the past 18 months
- (iv) please see (i) above;
- (v) you, through your correspondence with OCPA concerning your application for the competition about which you subsequently made a complaint and the subsequent requests listed at (ii).

Freedom of Information request

4. In paragraph 7 of your email you asked:

Some of my personal data may be recorded in documentation and electronic records that contain information that is not considered to be my personal data and I shall be grateful if the balance of the material in such records can be provided to me under the Freedom of Information Act so that I have the complete recorded information. This should make the provision of information easier for you.

5. The personal data you have requested has been made available to you in paragraph 3 above. You are requesting under the Freedom of Information Act "the balance of material" in the documentation and electronic records that contain your personal data to enable you to have "the complete recorded information" that contains your personal data.

6. Your request is formulated too generally and does not specify what recorded information you are seeking from us as required by section 1(a) of the Act. I advised you on 14 April 2016 when you submitted an identical FOI request, I would need a description of the information you want to request to enable us to see if we hold it.

7. If you are unhappy with the reply to your Freedom of Information request, you may write to Peter Lawrence OBE to ask for an internal review. We will not normally accept a request for an Internal Review if it received more than two months after the date that the reply was issued.

8. If you are not satisfied with the outcome of the Internal Review you may apply directly to the Information Commissioner for a decision. The Information Commissioner may be contacted at Wycliffe House, Water Lane, Wilmslow SK9 5AF.

*Yours sincerely,
Clive Barbour*

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