



Department
for Culture
Media & Sport

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23 DEC 2013

Secretary of State for Culture, Media
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Sir David Normington
Commissioner for Public Appointments
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1 Horse Guards Road
LONDON
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Your Ref:
Our Ref: CMS 242771/DC

17th
December 2013

New Sir David,

ADDITIONAL FUNCTIONS FOR COMMISSIONER FOR PUBLIC APOINTMENTS

I am writing, in accordance with article 4 of the Public Appointments Order in Council 2013, to request that you, in your position as the Commissioner for Public Appointments, carry out the additional functions laid out in Schedule 1 to the Royal Charter on Self-Regulation of the Press. A technical note is attached.

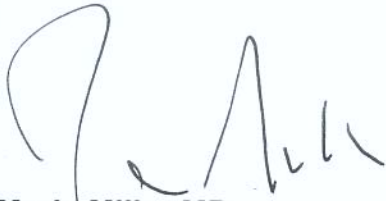
We recognise that this is a new role and that you will work to ensure that your role is carried out in a timely manner but not at the expense of identifying the best possible candidates and that you will require support to carry out this new role. Your office will be provided with the appropriate funding to enable it to assist you in undertaking this work.

In terms of territorial extent, the effect of the Charter is to incorporate a body, the Recognition Panel, which is capable of operating across the whole of the United Kingdom. In relation to Scotland, the Scottish Parliament has voted in favour of participation in the Charter, which has been drafted to properly reflect Scotland's devolved responsibilities, Scots law and Scottish circumstances as agreed with the Scottish Government. The Scottish Government is therefore content with the Commissioner's role in relation to appointments to the Board of the Recognition Panel.



The Northern Ireland administration has not at this time entered into similar arrangements in relation to the Charter. Of course, eligible individuals from Northern Ireland may nevertheless serve on the Appointments Committee or the Board of the Recognition Panel.

Please confirm your agreement to undertake these functions.

A handwritten signature in black ink, appearing to read "Burtwick".A handwritten signature in black ink, appearing to read "Maria Miller".

Rt Hon Maria Miller MP
Secretary of State for Culture, Media and Sport
and Minister for Women and Equalities

Commissioner for Public Appointments: Technical Note

General

1. In this document the 'Royal Charter on Self-Regulation of the Press' as sealed shall be referred to as the 'Royal Charter'.
2. The Commissioner for Public Appointments (the "Commissioner"), or the Appointments Committee, should determine their own process in accordance with the Royal Charter.
3. The Commissioner will not have any other role in press self-regulation beyond that outlined below.
4. The Commissioner's role is laid out in Schedule 1 to the Royal Charter.

Appointments Committee (Schedule 1, section 2)

5. Once suitable nominees have been identified, the Commissioner should write to them appointing them as Chair or members of the Appointments Committee. This should include the terms of appointment, and remuneration, having due regard to the prevailing rates payable to interview panel members.
6. The Appointments Committee, when formed, should give early consideration to how they can develop an appropriate appreciation of the industry and self-regulatory matters in order to appoint the best Board of the Recognition Panel in line with the criteria set out in the Royal Charter. This could take a variety of forms, as deemed appropriate by the Appointments Committee, and should not compromise its independence.

Appointment of the Chair and members of the Recognition Panel (Schedule 1, section 1 and 3)

7. The Commissioner's office should support the Appointments Committee in the running of this process, which is to be determined by the Appointments Committee overseen by the Commissioner. Final decisions in relation to the appointment of the Chair and the Board of the Recognition Panel are the responsibility of the Appointments Committee (working with the Chair of the Recognition Panel where relevant).
8. The Appointments Committee should first identify and appoint a Chair of the Recognition Panel.
9. The Chair of the Recognition Panel should decide how many initial Members should be appointed to the Board (with a minimum of 4 and maximum of 8). The Appointments Committee will then identify and appoint the other initial Members of the Board of the Recognition Panel.
10. The Chair of the Appointments Committee should write to the successful candidates appointing them as Chair and members of the Recognition Panel. The appointment of the Chair and the initial Members of the Board shall mark the establishment of the Recognition Panel.

Further Appointments Role (Schedule 1, sections 4 and 7)

11. After the initial appointment of Members, it then falls to the Board as a whole to decide on an appropriate procedure for deciding the number of members henceforth. The initial appointments process is considered to have finished when the number of initial Members the Chair decides to appoint have been appointed. All later appointments are considered further appointments.
12. Thereafter, the appointments process should be managed in accordance with the requirements of the Charter.



**The Commissioner for
Public Appointments**

**Sir David Normington GCB
First Civil Service Commissioner
Commissioner for Public Appointments**

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Rt Hon Maria Miller MP
Secretary of State for Culture, Media and Sport
Minister for Women and Equalities
4th Floor
100 Parliament Street
London SW1A 2BQ

8 January 2014

Dear Secretary of State,

ADDITIONAL FUNCTIONS FOR COMMISSIONER FOR PUBLIC APPOINTMENTS

Thank you for your letter of 17 December 2013, received in this office on 23 December.

You ask me, in accordance with paragraph 4 of the Public Appointments Order in Council 2013, to carry out the functions specified for the Commissioner for Public Appointments in Schedule 1 to the Royal Charter on self-regulation of the press. I am writing to confirm acceptance of these additional functions. Our respective offices are in touch to agree the funding arrangements.

I have also noted the contents of the "Technical Note" appended to your letter which I will take into account in carrying out the functions detailed in Schedule 1 of the Charter.

I have already published your letter to me on my web site. I will be publishing this response along with a statement giving more detail on the timetable for the appointments process.

Yours sincerely

David Normington

David Normington
Commissioner for Public Appointments