



Press Recognition Panel
Mappin House
4 Winsley Street
London
W1W 8HF

5 September 2022

Mr Peter J Lawrence OBE
Chief Executive, Civil Service Commission
1 Horse Guards Road
London
SW1A 2HQ

By email only

Dear Peter

Press Recognition Panel Board Recruitment

As you are aware, earlier this year the PRP undertook the selection and recruitment of a new Chair and two new Board members.

I am writing to advise you that the PRP Board have decided to recruit one new Board member. This decision was made in response to one Board member, Kathryn Cearns, tendering her resignation, to take effect from 31 December 2022. Kathryn has significant financial experience and we are therefore looking to recruit a new Board member specifically with this expertise.

The PRP Board have decided not to engage an external recruitment agency, due to time and cost considerations.

The Board remain committed to ensuring the recruitment process will be thorough and robust, as well as demonstrably fair and merit based, attracting candidates from a diverse background. With this in mind the Nominations Committee have prepared a draft recruitment pack which has been agreed by the Board. We will be advertising the vacancy on the PRP website, through social media channels, and we will also be advertising it widely on a range of websites to ensure a diverse reach. The advert is scheduled to run from 12 September to 28 October with interviews planned for 21 November 2022. The PRP Chair, Gerard Lemos, will chair the Nominations Committee and the selection panel will include Kathryn Cearns and an independent adviser, Julie Ferguson.

I trust the above provides sufficient background information at this stage of the process. Please do let me know if there is any supporting paperwork required, or if a conversation would be helpful.

My letter and your response will be published on the PRP website in accordance with our policy on openness and transparency.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Susie Uppal', with a small flourish at the end.

Susie Uppal
Chief Executive
Press Recognition Panel